West Horsley
Parish Council

LIST OF PAYMENTS TO BE AUTHORISED ON 17 NOVEMBER 2026

	Payee	Minute Ref.	Invoice No.	Account Name	Code	Description	Statutory		££ (inc VAT)
1	Surrey Community Action (DD)			Clerks' Salaries	4000	Clerk/Deputy Salaries, Tax & NIC	LGA 1972 s111		
2	NEST (DD)			Clerks' Pensions	4000/4010	Pensions - employer (£) and employee (£)	LGA 1972 s111		
3	Peach Property Care	22.111		Village Maintenance	4380	Village Warden for November 26	LGA 1972 s111	£	573.30
4	West Horsley Village Hall		R/26/357	Village Hall Hire	4100	Hall hire for October 26	LGA 1972 s111	£	96.60
5	Mailchimp (CC)	23.028d)		Mailchimp	4163	Monthly Fee	LGA 1972 s142	£	23.96
6	NJM (Guildford)		SI053694	Noticeboard Prints	4340	Lantern Parade and Art Competition	LCA 1972 s111	£	63.00
7	Majestic Wine Warehouse (CC)		ORD-39925186	Small Village Events	4540	Mulled wine for Lantern Parade	LGA 1972 s145	£	72.00
8	Tesco (CC)		5041-8258-072	Small Village Events	4540	Mince pies, Gingerbread men, chocolates for Lanterns	LGA 1972 s145	£	48.40
9	Mulberry LAS Ltd		INV-2692				LGA 1972 s111	£	144.00
				Councillor Training	4610	Chairs Training Cllrs Walker & Moodie £90 + VAT			
				Clerks Training	4620	Elections Training for Clerk £30 + VAT			
10	Mulberry LAS Ltd		INV-2729	Insurance and Audit	4110	Interim Audit 4 November 2026	LGA 1972 s111	£	381.12
11	Global 4		4353802	IT Costs	4160	Final invoice for Office 365 licences to 18/08/26	LGA 1972 s111	£	793.94
12	ULCS			Subscriptions	4150	ULCS membership for Clerk	LGA 1972 s143	£	60.00
13	Squires Garden Centres		28411	Christmas Decorations	4550	Christmas tree and delivery	LGA 1972 s145	£	445.00
14	Royal British Legion (CC)			Royal British Legion	4590	Donation	LGA 1972 s137	£	10.00
15	SLCC		QL210077-1	Clerks Training	4620	GDPR e-Coure for Clerk	LGA 1972 s111	£	46.20
16	SLCC		QL207554-3	Clerks Training	4620	Mentoring	LGA 1972 s111	£	12.50
17	Surrey Community Action		INV-8454	DBS Checks	4660	Checks Skinner, Dodgson, Mitchell, Mattock & Young	LGA 1972 s111	£	210.00
18	King William IV (CC)			Hospitality	4190	Meeting with SCC	LGA 1972 s111	£	9.90
19	Cloudy IT	25.192	INV-D-13421	IT Costs	4160/353	Office 365 x 14 licences 18/11/26-18/11/27	LGA 1972 s111	£	1,685.95
20	Amazon (Sunrise Supplies) CC			Small Village Events	4540	Insulated paper cups for lantern parade	LGA 1972 s145	£	9.95
21	Amazon (Sunrise Supplies) CC			Small Village Events	4540	Insulated paper cups for lantern parade	LGA 1972 s145	£	24.89
22	Amazon (Alises Ltd) CC			Small Village Events	4540	Gluten free and dairy free hot chocolate	LGA 1972 s145	£	10.89
23	Amazon (Wildflower) CC			Small Village Events	4540	Glalaxy hot chocolate mix	LGA 1972 s145	£	8.66
24	Amazon (Repark) CC			Small Village Events	4540	Wooden spoons	LGA 1972 s145	£	4.97
							TOTAL	**£**	**4,735.23**

Signatory 1:
Name: ..... Signed: ..... Date: .....

Signatory 2:
Name: ..... Signed: ..... Date: .....

West Horsley
Parish Council

LIST OF PAYMENTS TO BE AUTHORISED AT THE MEETING ON 20 OCTOBER 2026

	Payee	Minute Ref.	Invoice No.	Account Name	Code	Description	Statutory		££ (inc VAT)
1	Surrey Community Action (DD)			Clerks' Salaries	4000	Clerk/Deputy Salaries, Tax & NIC	LGA 1972 s111	£	5,535.56
2	NEST (DD)			Clerks' Pensions	4000/4010	Pensions - employer (£87.87) and employee (£117.16)	LGA 1972 s111	£	281.58
3	Peach Property Care	22.111		Village Maintenance	4380	Village Warden for October 26	LGA 1972 s111	£	573.30
4	West Horsley Village Hall		R/26/320	Hall Hire	4100	Hall hire for September 2026	LGA 1972 s111	£	120.75
5	Mailchimp (CC)	23.028d)		Mailchimp	4163	Monthly fee	LGA 1972 s111	£	24.21
6	NJM Guildford Ltd		SI053327	West Horsley in Bloom	4520	Printing of leaflets	LGA 1972 s145	£	6.48
7	Vision ICT		22664	IT Costs	4160	Annual domain renewal fee	LGA 1972 s111	£	30.00
8	ETC Sports		11037	Tennis Court Maintenance	4410/380	Pickleball line marking (YCCF Grants received)	LG Misc. (Prov.) Act 1976	£	690.00
9	ETC Sports		10980	Tennis Court Maintenance	4410	Maintenance works to tennis court	LG Misc. (Prov.) Act 1976	£	720.00
10	Amazon (CC)			Small Village Events	4540	Christmas stickers	LGA 1972 s145	£	4.58
11	Amazon (CC)			IT Costs	4160	Printer in for Deputy Clerk	LGA 1972 s111	£	39.72
12	Amazon (CC)			Small Village Events	4540	Red Paper napkins for Lantern Parade	LGA 1972 s145	£	8.62
13	Amazon (CC)			Small Village Events	4540	20 x LED lantern sticks for Parade	LGA 1972 s145	£	28.08
14	Amazon (CC)			Small Village Events	4540	Christmas stickers	LGA 1972 s145	£	4.85
15	Amazon (CC)			Small Village Events	4540	AA batteries and acetate sheets for Lantern Parade	LGA 1972 s145	£	25.68
16	Amazon (CC)			Small Village Events	4540	Christmas stickers	LGA 1972 s145	£	7.99
17	Royal British Legion (CC)			Royal British Legion	4590	Large poppies	LGA 1972 s137	£	48.00
18	NJM Guildford Ltd			Noticeboard Prints	4340	Hedges and CPR workshop flyers	LGA 1972 s111	£	42.00
19	SLCC		MEM260573-1	Subscriptions	4150	Clerk's SLCC membership renewal	LGA 1972 s111	£	316.00
20	Vonage (CC)			Telephone	4170	Call charges April to Sept 26	LGA 1972 s111	£	6.39
21	Marks & Spencer (CC)			Chairman's Allowance	4200	Refreshments for Strategy Meeting	LGA 1972 s111	£	28.30
22	Edwin's Garden Centre (CC)			Christmas Lights	4550	3 x 400 coloured lights for tree	LGA 1972 s111	£	63.00
23	Steve Tilbury Consultancy		26-057	Planning	4250	Advice on response to GLP Scoping Consultation	LGA 1972 s111	£	350.00
24	Surrey ALC		INV-0224	Cllr Training	4610	Planning Training Cllr Mitchell	LGA 1972 s111	£	54.00
	Grants/donations also approved:								
25	West Horsley Village Hall			Village Hall Grant			LG Misc. (Prov.) Act 1976	£	9,000.00
26	Royal British Legion						LGA 1972 s137	£	10.00
27	St Mary's Church						LGA 1972 s137	£	500.00
28	Cobham Area Foodbank						LGA 1972 s137	£	750.00
29	Surrey Young Carers						LGA 1972 s137	£	200.00
30	Air Ambulance Charity KSS						LGA 1972 s137	£	500.00
							TOTAL	**£**	**19,969.09**